

REVISED BUDGET PROPOSAL Fiscal Year 2005



Shelby County Government
A C Wharton, Jr., Mayor

5-27-05

Shelby County, Tennessee
Revised Budget Proposal
Fiscal Year Ending June 30, 2005
May 27, 2004

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May 27, 2004

Dr. Cleo C. Kirk, Chairman
Budget Committee
Shelby County Board of Commissioners
160 North Main, Suite 450
Memphis, TN 38017

Dear Commissioner Kirk:

Please accept this letter and the attached schedules as our response to your May 13th request that the Administration prepare a revised budget that reflects the adjustments necessary to balance all operations without the necessity of a property tax increase. The revised budget summaries for the General Fund and Debt Service Fund are included herewith. The revised CIP proposal (separate book) is also enclosed.

I again call your attention to the following salient features of the proposal:

1. It contains a detailed capital plan that, if adopted, will present even greater opportunities to reduce the amount of tax dollars needed to support debt service;
2. It accelerates the process of shrinking the size of County Government;
3. It capitalizes on the surplus generated this year and, coupled with reduced spending, brings our General Fund to 10% of General Fund expenditures which fulfills a commitment to the rating agencies and protect our ratings; and
4. It retains the recommended 2% salary increase for employees, effective Oct. 1. This is particularly important in light of the additional burdens we will be placing on our employees in order to meet the objectives of this budget.

As you know, the prior budget proposal contained a seventeen cent (\$.17) increase in property taxes just to cover debt service requirements. It also contained several increases requested by elected officials that were partially offset by "other new revenue" that did not materialize. Although the budget adjustments submitted herewith require NO NEW TAXES, I would be remiss if I did not point out again that the financial soundness of Shelby County will be imperiled if additional steps are not taken to stem the increases in property taxes. It is not too early to begin the process of preparing legislation to present to the next session of the Tennessee General Assembly seeking the ability for the County to generate new, non-property tax revenues.

Dr. Cleo C. Kirk
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May 27, 2004

I will, within the next few days, submit under separate cover a "Proposed Ordinance Setting the Tax Rate for FY '05" which will set forth in detail specific proposals to establish a formal plan of property tax stabilization and debt reduction. This proposed ordinance would authorize me to immediately begin pursuit of any legislation needed to begin the process of reducing our reliance on the property tax as the primary source of funding for our essential governmental responsibilities.

I again ask that you review this submission not merely as a budget, but as the initial step in our "no new property tax – debt management/reduction plan". Some of the budget cuts outlined herein are drastic and, in my opinion, warrant a second look. I am particularly troubled by the proposed cuts in law enforcement. It is my opinion that such cuts should come only after thorough and objective assessment of the enforcement and operational needs of the Sheriff's Department, including a thorough assessment of the level of criminal activity in those areas served directly by the Sheriff's office. I would also hope that prior to making such cuts, we have an opportunity to arrange, by contract or otherwise, for patrol services to be provided by some other governmental entity. These policy issues, once agreed upon, should drive our budget. The budget should not drive policy. Having said that, however, I must point out that timing is becoming critical. Each month's delay reduces any potential savings by approximately 8%.

Finally, the format in which this information is offered is not in lieu of Commissioner Lillard's request and does not exclude more specificity if it is needed. However, we are all aware of the time constraints we face and I encourage you to not let process take precedence over the end product. As always, we look forward to working with you and your fellow Commissioners to finalize a budget that is fair to all and will provide hope for the future through fiscally responsible management of our limited resources.

Sincerely,

A C Wharton, Jr.
Mayor

C: Chairperson Marilyn Loeffel
Commissioner Joyce Avery
Commissioner Walter Bailey, Jr.
Commissioner Julian Bolton
Commissioner Joe Ford
Commissioner Michael Hooks

Commissioner David Lillard
Commissioner Deidre Malone
Commissioner Tom Moss
Commissioner Linda Rendtorff
Commissioner Bruce Thompson
Commissioner John Willingham

General Fund
Revised Expenditure Reduction Requirement
Fiscal Year Ending June 30, 2005
May 27, 2004

The New Requirement – No New Taxes:

The following adjustments from the April 29, 2004 budget proposal have been made to arrive at the “Required Reduction” of \$31,096,239.

Net Budget Submitted 4-29-04:	\$ --
Adjustments:	
Title fee increase not budgeted	550,000
Unrealized revenue - no legislative approval	(7,922,820)
Register: requested reduction to fees	(393,419)
Reinstatement of State revenue	500,000
Increase to sale of fixed assets	500,000
Increase: Chancery Court Clerks fees	500,000
Board of Equalization: reimbursement from cities	200,000
Vector fee – requiring enabling legislation	<u>(1,400,000)</u>
Adjusted Budget:	(7,466,239)
Debt Service: \$.17 on tax rate	<u>(23,630,000)</u>
(revenue moved from general fund to debt service fund)	
Total Expenditure Reduction Required:	\$ <u><u>(31,096,239)</u></u>

Searching for savings – a perspective

In order to identify over \$31 million dollars in savings, it was necessary to look at every operation in County Government, as well as the capital improvement program. As outlined in the tables below, reductions are recommended in all operating areas. Of course, some operations are more able than others to withstand large cuts and others must be viewed in relation to their ability to generate fee income.

Wanting to spread the expenditure reductions as equitably as possible, it is helpful to look at where our current resources are being used. The tables below show where general fund employees are located throughout the County and how much of the general revenues are being utilized by each area.

Permanent and Durational Positions (from April 29th proposal):

	Employees	% of Total
Sheriff	2,130.0	48.7%
Mayor	1,065.3	24.4%
Other Elec. Officials	<u>1,175.5</u>	<u>26.9%</u>
Total	4,370.8	100.0%

Proposed Budget by Elected Official (use of funds):

	4/29 Amounts	Percent
Sheriff	128,100,122	51.8%
Mayor	70,784,838	29.1%
MED, Grants & Other	30,471,167	13.5%
Judicial	17,968,196	7.4%
Other Elec. Officials	<u>(4,489,144)</u>	<u>-1.8%</u>
	242,835,179	100.0%

Fairness:

Although it is not possible to spread the reductions across all areas of County Government in the exact proportions outlined above, the chart on pages 5 and 6 breaks down the reduction by service category and demonstrates that the proposed reductions follow the approximate percentages noted above.

An itemized list of the proposed reductions follows on page 7, along with brief explanatory comments for many of the specific items.

Shelby County, Tennessee
Proposed Budget
Fiscal Year Ending June 30, 2005

	As Submitted	Proposed to Eliminate Tax Increase	Revised
General Revenue	238,665,000	(23,630,000)	215,035,000
Proposed Revenue	12,586,820	(7,466,239)	5,120,581
Total General Revenue	<u>251,251,820</u>	<u>(31,096,239)</u>	<u>220,155,581</u>
Net Revenue (Expenditures):			
Mayor's Administration:			
Central Support Operations	(32,044,119)	1,123,417	(30,920,702)
Regional Medical Center	(22,566,667)		(22,566,667)
Special Funded Projects and Grants	(7,204,500)	1,000,000	(6,204,500)
Election Commission	(3,823,613)	325,106	(3,498,507)
Administration	(2,726,949)	36,450	(2,690,499)
Services:			
Criminal Justice	(14,795,452)	2,860,121	(11,935,331)
Health	(13,086,850)	1,064,470	(12,022,380)
OPD - Housing	(677,107)	54,976	(622,131)
Public Works	(5,592,699)	1,357,364	(4,235,335)
Community Services	<u>(1,215,690)</u>	<u>484,750</u>	<u>(730,940)</u>
Total Mayor's Administration	<u>(103,733,646)</u>	<u>8,306,654</u>	<u>(95,426,992)</u>
Percent of Total Reduction		<u>26.7%</u>	
Sheriff:			
Administration	(23,223,504)	2,279,472	(20,944,032)
Administration - General Lapse Time	5,790,000	(2,200,401)	3,589,599
Law Enforcement	(36,078,979)	16,692,613	(19,386,366)
Jail	<u>(74,587,639)</u>	<u>122,500</u>	<u>(74,465,139)</u>
Total Sheriff	<u>(128,100,122)</u>	<u>16,894,184</u>	<u>(111,205,938)</u>
Percent of Total Reduction		<u>54.3%</u>	

Other Elected Officials:

Chancery	1,038,977	129,106	1,168,083
Circuit	(869,922)	55,670	(814,252)
Criminal	(790,322)	234,552	(555,770)
General Sessions	(3,366,381)	346,386	(3,019,995)
Probate	(389,728)	15,944	(373,784)
Juvenile	(14,590,820)	1,008,274	(13,582,546)
Legislative	(2,153,666)	261,500	(1,892,166)
Equal Opportunity Compliance	(756,608)	31,700	(724,908)
Assessor	(9,904,971)	199,032	(9,705,939)
Attorney General	(6,751,620)	913,134	(5,838,486)
County Clerk	2,794,013	584,704	3,378,717
Register	5,002,195	155,266	5,157,461
Trustee	11,214,825	545,021	11,759,846
Total Other Elected Officials	<u>(19,524,028)</u>	<u>4,480,289</u>	<u>(15,043,739)</u>
Percent of Total Reduction		<u>14.4%</u>	
General Lapse Time	<u>3,605,976</u>	<u>(1,905,976)</u>	<u>1,700,000</u>
Fund Balance Increase and O&M Rest	<u>(3,500,000)</u>	<u>3,500,000</u>	<u>-</u>
Group Health Premium Adjustment		<u>1,500,000</u>	<u>1,500,000</u>
Additional Unemployment Compensation Expense		<u>(1,000,000)</u>	<u>(1,000,000)</u>
Reductions over amount needed		<u>(678,912)</u>	<u>(678,912)</u>
Net Budget	<u>-</u>	<u>-</u>	<u>-</u>

Shelby County, Tennessee
General Fund Proposed Budget
For the Year Ending June 30, 2005
Adjustments Recommended to Eliminate Tax Rate Increase

6/9/04

Adjustments readily be implemented by July 1:

Eliminate 200 Positions Vacant as May 18, 2004 (Exhibit 1)	6,750,909
Add Variable Fringe Benefits	1,040,723
Less Health Division 50% City Funding	<u>(693,017)</u>
	7,098,615
Eliminate Increase Requests by Other Elected Officials (Exhibit 2)	2,037,158
Archives eliminate Administrator position	50,000
Information Technologies - Operating and Maintenance reduction	150,000
Election Commission Reduction	200,000
Juvenile Court - Operating and Maintenance reduction	50,000
Support Services - Reduce Outside Contracts	175,000
EOC - reduce advertising by 50%	12,500
Travel - eliminate 50% from each budget	320,000
Education and Training - eliminate 50% from each budget	315,000
Expendable Furniture and Fixtures Eliminate 50%	450,000
Printing - reduction and require all through Print Shop	400,000
Reduce Purchase of Sheriff cars	750,000
Recover portion of Health Insurance increase by premium adjustment	1,500,000
Libraries, additional funding reduction	1,000,000
Controlled Hiring to Create Lapse Time of 1.5%	<u>3,375,000</u>
Total Readily implemented July 1	<u>17,883,273</u>

Reductions that will take some time to implement:

Human Resources - eliminate 3 positions	150,000
County Engineer - eliminate 1 position	60,000
Divorce Referee - Eliminate 2 positions	60,000
Close Showplace Arena - 5 positions	205,066
Close Rifle Range - 2 positions	10,000
Agricultural Extension - eliminate 4H and Home Horticulture; 8 positions	120,000
Soil Conservation - eliminate one position	32,479
Reduce Shelby Farms budget	250,000
Conservation Board - Eliminate parks maintenance	576,673
Close Crime Victims Center - 6 positions	376,000
Close Pre-trial Services (less current vacant positions) - 64 positions	2,451,001
Close Veterans Services - 2 positions	101,000
Health - Eliminate Rat Control less City 50%; 5 positions	130,346

Health - Reduce mesquito control by 25% less City 50%; 17 positions	215,000
Close Satellite Clinic (Collierville) less City 50%	12,500
Student Employment Program	227,500
Eliminate Remainder of Corrections Work Release	26,600
Eliminate Sheriff Special Operations (less vacant positions) - 96 positions	6,869,090
Sheriff - Courts, replace portion of Deputies with temporaries	4,000,000
Sheriff - reduce patrol by about 30%	<u>3,000,000</u>
Total reductions that will take some time to implement:	<u>18,873,255</u>
 Total proposed reductions	 36,756,528
Less Lapse Time Restriction eliminated by above actions	(7,481,377)
Add estimated unemployment expense from layoffs required	(1,000,000)
Reduce planned increase to fund balance	3,500,000
Reduction in Excess of Amount Required to Balance	<u>(678,912)</u>
 Total Reduction	 <u><u>31,096,239</u></u>

Note: Many of the item listed as reductions that will take some time to eliminate will require layoffs. This, as well as other factors will cause these items to take some time to implement. The amounts above assume implementation as of July 1. Savings are estimated to decrease approximately \$1.5 million per month if implementation is delayed.

Shelby County, Tennessee
General Fund Proposed Budget
For the Year Ending June 30, 2005
Explanations of Adjustments Recommended
to Eliminate Tax Rate Increase

6/9/04

Many of the adjustments are self explanatory. The following comments are provided for clarification or explanation may be helpful:

Eliminate 200 Positions vacant at May 18, 2004.

A listing of these positions are attached as exhibit 1. These are positions currently vacant and they are not in the process of being filled. The Election Commission was excluded because most of their vacant positions are only filled for short periods for each election.

Eliminate Increase Requests by Other Elected Officials.

The General Sessions Court Clerk, Probate Court Clerk, Sheriff and Mayor did not request a net increase in expenditures excluding raises and fringe benefit increases. Attached as exhibit 2 is a listing of net increases requested by Other Elected Officials.

Election Commission Reduction

Approximately a 5% reduction, based on historical analysis of past elections/cycles.

Printing - reduction and require all through Print Shop

The proposed budget is about \$300,000 over historical actual amounts and we believe cost can be reduced further by requiring all printing be done or contracted by the Print Shop.

Eliminate Remainder of Corrections Work Release

The total cost of the work release program is \$1.1 million. Most of this cost was eliminated in the proposed budget. Our cost per prisoner at the Corrections Center is substantially higher than comparable facilities and the State is pressuring us to reduce cost.

Recover portion of Health Insurance increase by premium adjustment

We had proposed no increase in the employee premium for Health Insurance. This savings would come from increasing employee (9%) and retiree (20%) premiums comparable to the actual cost increase and reducing the County contribution by a like amount. This leaves the retirees paying substantially less than employees as a percentage of real cost, but is a first step in narrowing the gap.

Controlled Hiring to Create Lapse Time of 1.5%

By closely reviewing the need for all positions before allowing them to be posted and requiring all initial posting to be "closed promotional", lapse time will be created and our current employees will be given more opportunities for advancement.

Reduce Shelby Farms budget

We are not taking advantage of many appropriate revenue opportunities and can operate more efficiently. By eliminating the current board and moving Shelby Farms responsibility to the Conservation Board these savings can be accomplished.

Conservation Board - Eliminate parks maintenance

Parks are generally the responsibility of the State or cities. Almost all of the County parks are in the cities' annexation reserve areas. Negotiations are already underway with the municipalities to take over maintenance of each park.

Sheriff - Courts, replace portion of Deputies with temporaries

The courts generally are in session less than 8 hours each day. Each court has 2 or 3 deputy sheriffs assigned for the full day. By replacing one or more of these with retired deputy sheriffs who only work the hours the court is in session, costs can be reduced significantly. Our efficiency consultants have recommended this as it is common practice through the United States.

Reduce Planned Increase to Fund Balance

We have committed to the rating agencies to move diligently toward a fund balance equal to 10% of total general fund expenditures. The recommendations herein reduce our expenditures by almost \$30 million allowing us to reduce the budgeted increase to fund balance. However, any increase in expenditures will require an additional increase to fund balance.

**Capital Improvement Program
Fiscal Years 2005 Through 2009
Revised Budget
May 27, 2004**

On the following two pages, you will find:

1. A summary of the five-year Capital Improvement Program
2. A comparison of the bonding requirements of the '04 plan vs. the '05 plan.

Significant Points of Interest:

The reduction in our borrowing requirement of \$18 million over the five year plan is significant, especially in light of the fact that \$25 million was added to the MED. To the extent that the MED does not require the full amount of this addition, further borrowing reductions will be possible.

School funding, reduced from \$77 million a year to \$60 million a year after fiscal '06, still accounts for 77% of the total program.

FOR FURTHER INFORMATION, PLEASE REFER TO THE CIP PROGRAM BOOK.

**SHELBY COUNTY GOVERNMENT
PROPOSED FIVE YEAR FY 2005 - 2009
CAPITAL IMPROVEMENT PROGRAM**

	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FIVE YEAR TOTAL
REIMBURSEMENT-OTHER LOCAL GOVT	52,000	100,000	4,057,500	2,550,000	0	6,759,500
REIMBURSEMENT-CITY OF MEMPHIS	1,278,782	4,805,500	1,252,000	4,972,500	367,500	12,676,282
STATE FUNDING	2,163,142	633,000	800,000	0	0	3,596,142
FEDERAL FUNDING	4,456,500	4,561,000	3,286,000	26,166,000	3,696,000	42,165,500
ROAD DEPT FUNDING	945,000	482,800	333,700	748,800	0	2,510,300
MED PRINCIPAL AND INTEREST (\$4,000,000)	524,327	524,327	524,327	524,327	524,327	2,621,635
ROCK & SOUL MUSEUM PRINCIPAL INTEREST	135,000	130,000	125,000	120,000	115,000	625,000
PEABODY PARKING GARAGE PRINCIPAL & INTEREST	746,021	744,554	743,013	740,274	739,698	3,713,560
DEPOT PRINCIPAL AND INTEREST	427,437	422,775	419,829	419,944	446,255	2,136,240
AGRICENTER PRINCIPAL AND INTEREST	43,545	0	0	0	0	43,545
MID SOUTH COLISEUM PRINCIPAL AND INTEREST	21,994	21,994	21,994	21,994	21,994	109,970
G.O. BONDS	130,108,676	103,458,400	99,237,400	78,742,500	77,446,500	488,993,476
TOTAL REVENUES	140,902,424	115,884,350	110,800,763	115,006,339	83,357,274	565,951,150
PUBLIC WORKS	10,253,000	5,836,800	13,604,700	38,919,800	4,810,000	73,424,300
PARKS	2,110,302	1,550,000	50,000	0	0	3,710,302
PUBLIC HEALTH	6,607,564	13,926,000	6,894,000	5,410,000	5,150,000	37,987,564
JUSTICE SYSTEM	25,521,375	7,800,000	12,005,000	500,000	500,000	46,326,375
GENERAL GOVERNMENT	14,211,859	4,627,900	12,412,900	4,350,000	7,050,000	42,652,659
SCHOOLS	77,300,000	77,300,000	60,000,000	60,000,000	60,000,000	334,600,000
TRANSFER TO DEBT SERVICE FUND	1,898,324	1,843,650	1,834,163	1,826,539	1,847,274	9,249,950
BAN/EMCP ISSUANCE COST	500,000	500,000	500,000	500,000	500,000	2,500,000
BAN/EMCP INTEREST EXPENSE	2,500,000	2,500,000	3,500,000	3,500,000	3,500,000	15,500,000
TOTAL ALLOCATIONS	140,902,424	115,884,350	110,800,763	115,006,339	83,357,274	565,951,150
COUNTY'S SHARE OF ALLOCATIONS	130,108,676	103,458,400	99,237,400	78,742,500	77,446,500	488,993,476

SHELBY COUNTY GOVERNMENT
COMPARISON OF FY2004 FIVE YEAR CIP PLAN TO PROPOSED FY2005 FIVE YEAR CIP PLAN

	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>
FY2004 Five Year CIP Plan	117,892,220	110,011,500	87,878,700	79,566,300	-
FY2005 Five Year CIP Plan (see Note A)	130,108,676 a	103,458,400	99,237,400	78,742,500	77,446,500
Change in CIP Plan	<u>12,216,456</u>	<u>(6,553,100)</u>	<u>11,358,700</u>	<u>(823,800)</u>	<u>77,446,500</u>
Carryforward from FY2004	(28,451,361) a				
Change in CIP Plan-excluding Carryforward Projects	<u>(16,234,905)</u>				

COMPARISON OF PROJECTED EMCP PROGRAM SIZING

	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	Total Debt to be added in 5 Years
CALCULATION OF PROGRAM SIZING BASED ON:						
FY2004 Five Year CIP Plan	112,000,000	106,000,000	83,000,000	80,000,000	90,000,000	471,000,000
FY2005 Five Year CIP Plan (see Note A)	85,000,000	110,000,000	96,000,000	84,000,000	78,000,000	453,000,000
Change in EMCP Program Sizing	<u>(27,000,000)</u>	<u>4,000,000</u>	<u>13,000,000</u>	<u>4,000,000</u>	<u>(12,000,000)</u>	<u>(18,000,000)</u>

(A) Included in the FY2005 Five Year Proposed CIP Plan is \$25,000,000 for the Regional Medical Center.
This proposed allocation of \$25,000,000 to the MED was not included in the FY2004 Five Year CIP Plan.

Debt Allocated to:

Schools	348,445,517
Public Imp	<u>104,554,483</u>
Total	<u>453,000,000</u>

General Fund - Vacant Unposted Positions as of 5-18-04

Exhibit 1

	Type	Position	Description	FTE	Salary	Health Ins
2007	<i>Public Defender</i>					
	111	010029	LEGAL INVEST 37.5	1	37,916	4,521
	111	861725	LEGAL INVEST 37.5	1	36,840	7,234
	321	862776	LAW CLERK	1	11,309	0
	Department Total			3	86,065	11,755
2008	<i>Divorce Referee</i>					
	321	990901	MISCELLANEOUS TEMP	1	3,500	0
	Department Total			1	3,500	0
2009	<i>County Attorney</i>					
	111	864671	MANAGER I 37.5	1	38,489	4,521
	111	040108	LEGAL SECTY 37.5	1	32,399	4,521
	121	040110	ATTORNEY P/T SAL	0.5	24,878	4,521
	Department Total			2.5	95,766	13,563
2014	<i>Personnel</i>					
	111	860461	CLER SPEC A 37.5	1	24,421	7,234
	Department Total			1	24,421	7,234
2017	<i>Purchasing</i>					
	111	890120	LEGAL ASST./PARALEGA	1	37,478	4,521
	111	864498	PAS B 37.5	1	37,953	4,521
	321	010802	MISCELLANEOUS TEMP	0.5	490	0
	Department Total			2.5	75,921	9,042
2018	<i>Information Technology</i>					
	111	861069	DATA SPECIALIST	1	30,072	3,045
	111	870111	PROGRAMMER SR 37.5	0.5	25,377	3,045
	Department Total			1.5	55,449	6,090
2025	<i>Finance</i>					
	111	860620	EXEC SECRETARY 37.5	1	55,163	3,045
	Department Total			1	55,163	3,045
2073	<i>Support Services</i>					
	111	950041	CLER SPEC B 37.5	1	21,900	4,521
	111	870312	OPERATIONS ASST 40H	1	25,628	4,521
	Department Total			2	47,528	9,042
2710	<i>Dept of Housing</i>					
	211	862783	ADMIN TECH 37.5	0.5	14,013	3,617
	212	950235	DATA SPECIALIST	1	28,026	4,521
	Department Total			1.5	42,039	8,138
3002	<i>County Engineer</i>					
	321	970112	MISCELLANEOUS TEMP	1	36,079	0

	<i>Type</i>	<i>Position</i>	<i>Description</i>	<i>FTE</i>	<i>Salary</i>	<i>Health Ins</i>
Department Total				1	36,079	0
3013 <i>Shelby Farms</i>						
	211	870773	FOREMAN A 37.5	1	30,158	4,521
Department Total				1	30,158	4,521
4003 <i>Admin & Finance - Health Svcs</i>						
	111	862158	CLER SPEC A 37.5	1	26,199	3,045
	111	860983	PAINTER II 40.0	1	47,784	4,521
	121	880340	HEALTH OFFICER 37.5	1	138,639	4,521
	121	863747	EXEC SECRETARY 37.5	1	28,029	4,521
Department Total				4	240,651	16,608
4004 <i>Environmental Health Services</i>						
	111	869999	SECRETARY 37.5	0.2	7,251	0
	111	869999	SECRETARY 37.5	0.3	3,626	0
	111	864474	ASST MANAGER A 37.5	1	45,885	4,521
	111	861188	FOREMAN I 40	1	31,897	7,234
	111	864690	ENVIRONMTLST LEAD	1	38,330	3,045
	111	861194	ASST MANAGER A 37.5	1	51,095	7,234
	111	869999	SECRETARY 37.5	0.3	7,251	0
	211	863677	CLER SPEC B 37.5	0.85	18,424	6,149
	321	863236	MISCELLANEOUS TEMP	1	32,470	0
	321	861782	MISCELLANEOUS TEMP	1	27,840	0
	321	400291	MISCELLANEOUS TEMP	0.5	12,030	0
	321	400165	MISCELLANEOUS TEMP	1	7,649	0
	322	040805	MISCELLANEOUS TEMP	0.5	12,030	0
	322	040804	MISCELLANEOUS TEMP	0.5	12,030	0
Department Total				10.15	307,808	28,183
4005 <i>Personal Health Services</i>						
	111	864495	MED TECHNOLOGIST 3	0.5	21,680	2,260
	111	861043	MEDICAL ASSISTANT	0.2	4,580	0
	111	870512	SECRETARY 37.5	1	24,421	4,521
	111	863918	PHN C 37.5	1	45,358	4,521
	111	862830	PHN B 37.5	1	43,824	4,521
	111	861141	NURSE PRACT A 37.5	1	52,520	4,521
	111	890175	PHN C 37.5	1	42,021	4,521
	211	920737	MEDICAL ASSISTANT	1	23,897	4,521
	211	864068	DATA ENTRY OPER 37.5	0.35	7,665	1,582
	212	010748	PHN C 37.5	0.2	6,353	904
	212	001537	PHN C 37.5	0.3	9,632	1,356
	212	990706	PHN C P/T	0.2	6,299	904
	321	861334	MISCELLANEOUS TEMP	0.6	9,979	0
	321	400253	MISCELLANEOUS TEMP	1	8,240	0
	321	991285	MISCELLANEOUS TEMP	1	20,212	0
	321	400292	MISCELLANEOUS TEMP	1	10,000	0
Department Total				11.35	336,681	34,132
4006 <i>Assessment and Assurance</i>						
	111	863709	CLER SPEC B 37.5	1	21,900	4,521

	<i>Type</i>	<i>Position</i>	<i>Description</i>	<i>FTE</i>	<i>Salary</i>	<i>Health Ins</i>
	111	861803	PAS B 37.5	1	44,798	3,045
	111	910816	PHN C 37.5	1	80,340	4,521
	111	860096	PAS A 37.5	1	52,505	4,521
	321	980512	MISCELLANEOUS TEMP	1	12,017	0
	Department Total			5	211,560	16,608
4811	<i>Pretrial Services</i>					
	111	860549	COUNSELOR B 37.5	1	30,072	3,045
	111	900474	COUNSELOR C 37.5	1	26,820	4,521
	111	863573	COUNSELOR B 37.5	1	17,588	7,406
	111	860779	COUNSELOR C 37.5	1	26,195	4,521
	111	860052	COUNSELOR B 37.5	1	43,970	7,234
	111	860803	COUNSELOR C 37.5	1	26,820	4,521
	Department Total			6	171,465	31,248
6101	<i>Sheriff Staff</i>					
	111	863896	SHERIFF PTL SERGEANT	1	51,363	7,406
	Department Total			1	51,363	7,406
6103	<i>Human Resources</i>					
	111	880462	SHERIFF PTL SERGEANT	1	51,363	4,521
	111	020048	ADMIN TECH 37.5	1	28,026	4,521
	111	860619	SHERIFF CAPTAIN 40	1	60,985	7,234
	111	860652	SHERIFF PTL SERGEANT	1	52,579	4,521
	111	870192	PAS B 37.5	1	37,953	4,521
	111	861145	SHERIFF PTL SERGEANT	1	51,363	0
	Department Total			6	282,269	25,318
6104	<i>Finance</i>					
	121	861520	CADET 37.5	1	21,900	4,521
	Department Total			1	21,900	4,521
6105	<i>Information Systems</i>					
	111	990282	SUPERVISOR IV	1	43,934	4,521
	111	862731	COMPUTER SYS ANALYST	1	51,107	4,521
	111	990268	OFF SYS TECH 37.5	1	47,271	7,234
	111	980193	DISPATCHER 37.5	1	42,070	4,521
	111	990283	SUPERVISOR IV	1	45,249	0
	111	990284	SUPERVISOR IV	1	45,249	4,521
	111	862639	CLER SPEC B	1	21,900	4,521
	111	863006	CLER SPEC B	1	21,900	4,521
	111	864035	CLER SPEC B	1	21,900	4,521
	111	990286	SUPERVISOR II 37.5	1	28,672	4,521
	111	862384	CLER SPEC A 37.5	1	24,421	4,521
	111	990287	SUPERVISOR II 37.5	1	28,672	4,521
	111	862767	CLER SPEC B	1	21,900	3,045
	121	890232	DEP ADMIN IV	1	60,900	4,521
	Department Total			14	505,145	60,010
6109	<i>Chief Administrative Officer</i>					
	121	861162	SHERIFF AST CHF DPTY	1	78,663	7,234
	121	864159	ADMINSTR II 37.5	1	60,900	4,521

	<i>Type</i>	<i>Position</i>	<i>Description</i>	<i>FTE</i>	<i>Salary</i>	<i>Health Ins</i>
	121	861160	COORDINATOR IV 37.5	1	45,029	4,521
	121	870330	CADET 37.5	1	19,391	3,045
	Department Total			4	203,983	19,321
6201	<i>Chief Deputy Admin</i>					
	111	863916	SHERIFF PTL SERGEANT	1	51,363	4,521
	111	864607	SHERIFF CAPTAIN 40	1	60,985	4,521
	111	861539	SHERIFF LIEUT 40	1	54,164	4,521
	Department Total			3	166,512	13,563
6202	<i>Fugitive</i>					
	111	863812	SHERIFF LIEUT 40	1	54,164	4,521
	111	890775	SHERIFF PTL OFFICER	1	45,687	7,234
	111	900594	CLER SPEC B 37.5	1	21,900	4,521
	111	890257	CLER SPEC B 37.5	1	21,900	4,521
	111	870580	SHERIFF PTL OFFICER	1	39,792	4,521
	111	864715	SHERIFF LIEUT 40	1	52,579	4,521
	111	862479	CLER SPEC A 37.5	1	24,421	0
	111	861991	CLER SPEC B 37.5	1	21,900	4,521
	111	861723	CLER SPEC B 37.5	1	21,900	4,521
	111	861125	CLER SPEC B 37.5	1	21,900	4,521
	111	860636	SHERIFF PTL OFFICER	1	45,687	4,521
	111	862921	CLER SPEC B 37.5	1	21,900	4,521
	111	860469	SHERIFF PTL SERGEANT	1	52,307	4,521
	Department Total			13	446,037	56,965
6203	<i>Detectives</i>					
	111	860268	SHERIFF LIEUT 40	1	54,164	7,234
	111	860225	SHERIFF PTL SERGEANT	1	49,868	4,521
	111	860623	SHERIFF PTL SERGEANT	1	51,073	4,521
	111	862608	SHERIFF CAPTAIN 40	1	60,985	4,521
	111	890697	SHERIFF PTL SERGEANT	1	49,868	4,521
	Department Total			5	265,958	25,318
6204	<i>Special Operations</i>					
	111	900614	SHRF SPEC INVEST	1	39,792	4,521
	111	870161	SHRF SPEC INVEST	1	45,687	3,045
	111	870160	SHRF SPEC INVEST	1	45,687	4,521
	111	862201	SHERIFF PTL OFFICER	1	45,687	7,234
	111	862129	SHRF SPEC INVEST	1	45,687	7,234
	111	860370	SHERIFF CAPTAIN 40	1	60,985	4,521
	111	862073	SHERIFF PTL OFFICER	1	45,687	4,521
	Department Total			7	329,212	35,597
6205	<i>Uniform Patrol</i>					
	111	861249	SHERIFF PTL SERGEANT	1	53,884	7,234
	111	862907	SHERIFF PTL OFFICER	1	47,392	7,234
	111	863005	SHERIFF CAPTAIN 40	1	60,985	7,234
	111	862641	SHERIFF PTL SERGEANT	1	51,363	3,119
	111	864401	SHERIFF PTL SERGEANT	1	52,307	4,521
	111	910908	CLERK A 37.5	1	21,900	4,521

	<i>Type</i>	<i>Position</i>	<i>Description</i>	<i>FTE</i>	<i>Salary</i>	<i>Health Ins</i>
	111	861213	SHERIFF LIEUT 40	1	54,164	4,521
	111	864005	SHERIFF PTL SERGEANT	1	52,307	4,521
	111	862180	SHERIFF CAPTAIN 40	1	60,985	7,406
	111	860138	SHERIFF PTL OFFICER	1	45,687	7,234
	111	890244	TELEPROC CLERK 37.5	1	21,900	4,521
	321	020787	SCHOOL CROSSING GUAR	0.15	6,650	0
	321	900615	SCHOOL CROSSING GUAR	0.25	6,650	0
	321	020786	SCHOOL CROSSING GUAR	0.15	6,650	0
	321	861957	TELEPROC CLK	0.35	6,625	0
	321	020788	SCHOOL CROSSING GUAR	0.15	6,650	0
	321	020789	SCHOOL CROSSING GUAR	0.15	6,650	0
	321	400310	SCHOOL CROSSING GUAR	0.25	6,650	0
	321	861606	SCHOOL CROSSING GUAR	0.25	6,650	0
	321	010810	SCHOOL CROSSING GUAR	0.25	6,650	0
	Department Total			12.95	582,699	62,066
6206	<i>Courts</i>					
	111	861282	SHERIFF PTL OFFICER	1	45,687	3,119
	111	862134	SHERIFF LIEUT 40	1	54,164	4,521
	111	890800	PROCESS OFF I 37.5	1	28,026	4,521
	111	863856	SHERIFF PTL SERGEANT	1	51,363	4,521
	111	861302	SHERIFF PTL OFFICER	1	50,778	4,521
	111	862208	SHERIFF PTL OFFICER	1	45,687	7,234
	111	861830	CLER SPEC B 37.5	1	21,900	4,521
	111	870610	PROCESS OFF I 37.5	1	27,283	4,521
	111	862241	SHERIFF PTL SERGEANT	1	51,363	4,521
	111	863146	SHERIFF PTL OFFICER	1	45,687	4,521
	111	863835	SHERIFF PTL SERGEANT	1	51,363	3,045
	111	880456	SHERIFF PTL OFFICER	1	45,687	7,234
	111	890797	PROCESS OFF I 37.5	1	27,283	4,521
	111	863877	SHERIFF INSPECTOR 40	1	65,626	7,234
	Department Total			14	611,897	68,555
7001	<i>Chancery Court Judges</i>					
	321	400312	LAW CLERK	1	11,832	0
	321	860198	LAW CLERK	0.63	11,832	0
	Department Total			1.63	23,664	0
7002	<i>Circuit Court Judges</i>					
	321	891220	LAW CLERK	1	11,663	0
	Department Total			1	11,663	0
7003	<i>Criminal Court Judges</i>					
	321	891177	LAW CLERK	1	10,332	0
	Department Total			1	10,332	0
7010	<i>Chancery Court Clerk</i>					
	321	400316	STUDENT P/T	0.5	8,904	0
	321	400318	STUDENT P/T	0.5	8,904	0
	321	400547	STUDENT P/T	1	8,904	0
	Department Total			2	26,712	0

	<i>Type</i>	<i>Position</i>	<i>Description</i>	<i>FTE</i>	<i>Salary</i>	<i>Health Ins</i>
7020	<i>Circuit Court Clerk</i>					
	321	890217	CLERK (TEMP)	1	18,076	0
	321	890218	CLERK (TEMP)	0.5	9,000	0
	Department Total			1.5	27,076	0
7030	<i>Criminal Court Clerk</i>					
	111	864418	CLER SPEC A 37.5	1	23,925	4,521
	111	920113	COUNSELOR C 37.5	1	26,820	7,234
	111	891193	BLDG SEC OFF 37.5	1	24,993	4,521
	111	400323	STUDENT P/T	1	6,946	4,521
	111	900509	PRINCIPAL CT CLK 37.5	1	28,672	0
	121	920136	SECRETARY 37.5	1	24,421	4,521
	321	400322	STUDENT P/T	1	16,194	0
	321	400855	STUDENT P/T	1	2,699	0
	321	400853	STUDENT P/T	1	17,555	0
	321	400324	STUDENT P/T	1	4,048	0
	Department Total			10	176,273	25,318
7040	<i>General Sessions Court Clerk</i>					
	111	863726	DEPUTY CT CLERK 37.5	1	24,421	3,045
	111	930057	DEPUTY CT CLERK 37.5	1	24,421	4,521
	111	001202	PRINCIPAL CT CLK 37.5	1	28,672	3,045
	111	863967	DEPUTY CT CLERK 37.5	1	24,421	4,521
	111	861843	DEPUTY CT CLERK 37.5	1	24,421	4,521
	111	910509	DEPUTY CT CLERK 37.5	1	24,421	4,521
	111	862850	STUDENT P/T	1	18,793	4,521
	321	400335	STUDENT P/T	1	18,793	0
	321	010895	MISCELLANEOUS TEMP	1	18,793	0
	Department Total			9	207,156	28,695
7050	<i>Probate Court Clerk</i>					
	321	400339	MISCELLANEOUS TEMP	0.5	5,371	0
	321	870458	CLER SPEC B	1	5,371	0
	Department Total			1.5	10,742	0
7060	<i>Juvenile Court Clerk</i>					
	111	950050	CLER SPEC B 37.5	1	21,900	4,521
	111	960023	DEPUTY CT CLERK 37.5	1	25,590	7,234
	111	990398	COURT OFFICER	1	28,026	0
	111	940057	CLER SPEC B 37.5	1	21,900	4,521
	111	910523	CLER SPEC B 37.5	1	22,898	3,045
	111	864580	CLER SPEC B 37.5	1	21,900	4,521
	111	863965	MANAGER B 37.5	1	47,271	4,521
	111	863272	DEPUTY CT CLERK 37.5	1	24,421	7,234
	121	920146	EXEC SECRETARY 37.5	1	28,026	4,521
	121	862079	DEPUTY ADMIN B 37.5	1	66,224	4,521
	321	910031	MISCELLANEOUS TEMP	1	24,060	0
	Department Total			11	332,216	44,639
7070	<i>Juvenile Court</i>					
	111	950055	CLER SPEC A 37.5	1	24,421	0

	<i>Type</i>	<i>Position</i>	<i>Description</i>	<i>FTE</i>	<i>Salary</i>	<i>Health Ins</i>
	111	860782	PROBATION COUNSELOR	1	32,959	7,234
	111	980253	JC DETENTION OFFICER	1	14,811	4,521
	111	010118	PROBATION COUNSELOR	1	33,105	4,521
	111	861057	CUSTODIAL WORKER	1	22,228	7,406
	321	400248	MISCELLANEOUS TEMP	0.13	5,000	0
	321	400247	MISCELLANEOUS TEMP	0.13	5,000	0
	321	400550	MISCELLANEOUS TEMP	0.13	5,000	0
	321	400551	MISCELLANEOUS TEMP	0.13	5,000	0
	321	400552	MISCELLANEOUS TEMP	0.13	5,000	0
	321	400884	MISCELLANEOUS TEMP	0.13	5,000	0
	321	400843	MISCELLANEOUS TEMP	0.13	5,000	0
	Department Total			5.875	162,524	23,682
8004	<i>Assessor</i>					
	121	861631	ADMINSTR B 37.5	1	66,454	4,521
	121	890294	PAS C 37.5	1	35,000	4,521
	Department Total			2	101,454	9,042
8006	<i>County Clerk</i>					
	111	030343	MANAGER B 37.5	1	45,029	7,234
	111	880338	TAX COLLECTOR-LEAD	1	37,286	4,521
	111	910164	CLER SPEC A 37.5	1	24,421	4,521
	111	863592	ADMIN TECH 37.5	1	28,026	4,521
	111	880380	PAS C 37.5	1	35,453	4,521
	321	400441	CLERK (TEMP)	1	7,143	0
	321	400444	CLERK (TEMP)	1	7,143	0
	321	400445	CLERK (TEMP)	1	8,065	0
	321	400446	CLERK (TEMP)	1	5,186	0
	321	400443	CLERK (TEMP)	1	7,143	0
	321	861710	CLERK (TEMP)	1	5,299	0
	Department Total			11	210,194	25,318
8007	<i>Register</i>					
	111	860954	CLER SPEC II 37.5	1	23,337	7,234
	111	863178	CLER SPEC II 37.5	1	23,337	3,045
	Department Total			2	46,674	10,279
8008	<i>Trustee</i>					
	111	870265	SECRETARY 37.5	1	26,820	7,234
	121	990697	ATTORNEY 37.5	1	59,280	4,521
	321	002023	CLERK (TEMP)	1	10,300	0
	321	030829	MISCELLANEOUS TEMP	1	10,300	0
	321	030830	MISCELLANEOUS TEMP	1	10,300	0
	Department Total			5	117,000	11,755
Grand Total				199.955	6,750,909	756,577

Shelby County, Tennessee
General Fund Proposed Budget
For the Year Ending June 30, 2005
Other Elected Officials Increase Requests

Exhibit 2

Attorney General:

Transfer seven (7) positions funded by Grants to the General Fund	
Effective 10-1-04 with fringe benefits	360,483
New Child Advocacy attorney with fringe benefits	72,089
Increase attorney pay scale with fringe benefits	<u>446,612</u>
Total	<u>879,184</u>

Chancery Court Clerk

Increase in Operating & Maintenance expense	<u>68,110</u>
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Juvenile Court Clerk

Fund seven (7) temporary positions	84,000
Pay increases for six (6) positions	41,406
Fringe Benefits on these increases	<u>19,000</u>
Total	<u>144,406</u>

Juvenile Court

Add PAS Executive (Psychologist)	65,000
Transfer two positions from grants	75,906
Fund Assistant Manager A position 862188	45,029
Eliminate two positions	(43,677)
Reduce salaries budgeted for temporaries	(53,000)
Fringe Benefits on the above	29,000
Budget overtime	<u>50,000</u>
Total	<u>168,258</u>

Assessor

Fund 12 positions not funded in FY04	307,882
Reduction in temporary positions pay	(180,140)
Eliminate 1 permanent and 6 temporary positions	(119,716)
Increase in overtime	102,700
Fringe Benefits on the above	100,000
Decrease in Operating & Maintenance expense	<u>(153,460)</u>
Total	<u>57,266</u>

County Clerk	
Fund 3 positions not funded in FY04	95,160
Increase amounts for temporaries	21,889
Overtime increase	8,000
Fringe benefits on the above	33,000
Increase in Operating & Maintenance expenses	<u>91,796</u>
Total	<u>249,845</u>

Register	
Add 2 new positions	67,748
Fringe benefits on these positions	<u>22,500</u>
Total	<u>90,248</u>

Trustee	
Salary increases appointed positions	10,277
Reclassifications	17,900
Temporary positions increases	42,524
Fringe benefits on these increases	8,700
Increase in Operating & Maintenance expenses	<u>300,440</u>
Total	<u>379,841</u>

Total increases requested	<u><u>2,037,158</u></u>
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